

Request for Proposal(RFP)

Terms of Reference (TOR)

Development of National Anti-Corruption Policy (NACP) 2021-2025

Title	Consultancy for National Anti-Corruption Policy 2021-2025 development
Country	Republic of Maldives
Type of Contract	Individual or Consultancy Firm (Local)
Duration	04 months from the contract signed date
Duty Station	Male' City /Maldives
Field of Expertise	Social Science
Deadline	04 th October 2020

1. Background

- 1.1. The enactment of the constitution in 2008 facilitated the establishment of an independent Anti-Corruption Agency (ACA) in the Maldives. Anti-Corruption Commission (ACC) is a constitutional anti-corruption body established under Article 199 of the Constitution. Governed by the Anti-Corruption Commission Act (ACC Act)¹ the ACC is mandated with prevention and prohibition of corruption.
- 1.2. Maldives took an important step in its fight against corruption by acceding to the United Nations Convention against Corruption (UNCAC) on 22 March 2007. The Convention requires Maldives to develop and implement an anti-corruption policy that promotes integrity, transparency and accountability².
- 1.3. Several studies indicate concerning levels of corruption in the Maldives. Perceived level of corruption in the Maldives is high as evidenced by Maldives' ranking and scores on Corruption Perception Index and Global Corruption Barometer. These findings are further substantiated by

¹ Act No. 13/2008

² Articles 5 and 6

local analyses. Consequently, the impact of corruption negatively is affecting the socio-economic development of the country and undermining democracy in the Maldives.

2. Introduction

2.1. Despite various national and political pledges to curb corruption, there is a lack of national anti-corruption strategy or policy to address this issue. However, both the National Strategic Action Plan (2019-2023) and 2020-2024 Strategic Action Plan of the Commission mandates the development of a National Anti-Corruption Policy (NACP) which enables the State to combat corruption in a more strategic, holistic, and cohesive manner with the collaboration of all actors including three powers of the State, other Public Sector Institutions, Civil Society Organizations (CSOs), Private Sector and State Owned Enterprises (SOEs) and other authorities and organizations.

3. Objectives

3.1. The main objective of this project is to develop NACP for Maldives, for a duration of five years starting from 2021. This national level policy document should be designed to guide the entire nation, including both central and local level government authorities, and public and private sector for a more integrous society.

3.2. The project is designed to review and strengthen the anti-corruption institutional and legal framework and to propose the essential policy reforms for a better anti-corruption function of the State. Specific objectives of this project include the following;

- a) To identify and propose a more coordinated and result oriented anti-corruption national effort
- b) To identify systemic weaknesses in the National Integrity System (NIS) and propose measures for a strengthened and efficient system
- c) To identify and propose strategic solutions for a more efficient Anti-Corruption Criminal Justice System
- d) To identify and propose policy changes to ensure a better behavioral changes in public officials and the public

- e) Identify national level enabling factors for corruption, underlying causes, conditions facilitating corruption offences and lack of integrity; and propose measures to prevent corruption more effectively and foster integrity
- f) Identify extent and impact of corruption from a broad perspective and provide strategic solutions

4. Scope of Work

Under the direct guidance and supervision of a *Steering Committee*, the consultant will implement and deliver the *Terms of Reference (TOR)*, including and not limited to the following:

1. Review Literature and Conduct Situational Analysis and formulate corruption risks
2. Map the key stakeholders, collaborate and conduct all consultative exercises
3. Identify Key Anti-Corruption Policy Areas, key objectives, strategies and actions
4. Develop a comprehensive implementation plan, identification of risks and challenges, formulation of a risk mitigation plan; and develop a Monitoring and Evaluation framework
5. Develop clear and measurable indicators, baseline, and targets to measure progress
6. Develop the method and framework for impact assessment
7. Conduct validation for the developed policy with the participation of all the relevant stakeholders and review the policy as per the validation feedback and recommendations
8. Consolidate and compile the policy

5. Conflict of Interest declaration

Any party submitting to the tender must make a formal (written) Declaration of Conflict of Interest in the event of any such existence. This involves having a close relative or a close associate working in the Anti-Corruption Commission

6. Validity of the tender

All tenders submitted must have a minimum validity of 60 (sixty) days

7. Deliverables

The following are the key deliverables of this Project;

1. Literature Review and Situational Analysis Report
2. Identified Stakeholders Map
3. Key Corruption Risk/Challenge Areas and Mitigation measures
4. National Key Anti-Corruption Policy Areas (NKAPA)
5. Key Objectives for each NKAPA
6. Strategies and Actions for each NKAPA
7. Implementation Plan

8. Monitoring and Evaluation Framework (Baseline and Target Indicators)
9. Method of Impact Assessment
10. Validation Workshop
11. National Anti-Corruption Policy Book

8. Institutional Arrangement & Reporting

The Consultant will be supported by providing all the documents and materials needed from the Commission, and all the meetings required for the consultancy will be assisted by the Commission, where administratively possible. The Consultant is expected to report directly (weekly) and work closely with the Steering Committee of the project. The Consultant must report progress and updates of work weekly.

9. Expertise

The consultant can be either an individual or consultancy firm. The consultant or the team must be led by an individual with the following qualification and experiences;

- Minimum undergraduate degree in social sciences (including planning, development, law, policy, anti-corruption, or in any other related field)
- Minimum five years of experience in Policy Making and/or Project Management
- Two years of experience in Governance and/or Anti-Corruption, or other related field
- Experience in working with multi-stakeholder settings and must be familiar with government functions and structure
- Experience in working with international organizations
- Consultant must have the following competencies;
 - ❖ Must be result-oriented, a team player, and exhibiting high level of integrity
 - ❖ Must have strong coordination and communication skills
 - ❖ Excellent verbal and written communication skills in English, and Dhivehi and must be able to prepare high quality documents in English and Dhivehi
 - ❖ Ability to work with minimal supervision

10. Payment

Payment will be made in terms of Maldivian Rufiyaa (MVR), based on satisfactory completion of the project as agreed with the Commission by a Service Level Agreement (SLA) with the selected

individual or firm according to the Public Finance and Procurement laws and Regulations of Maldives.

11. Time Span

The duration of the Consultancy is 04 (four) months from the contract signing date.

12. Intellectual Property

The Consultant shall not use any intellectual property of the Commission including, but not limited to, Commission's official logo, or any other logo, Name of the Commission, at any time without the prior approval of the Commission. The final deliverables will become a product of the Anti-Corruption Commission.

13. Eligible Applicants

This call for proposal is open only to local individuals or firms. Proposals submitted by firms will be assessed based on the profile of the teams' Key Consultants as an individual applicant.

14. Application Process

Interested and qualified applicants should submit their applications (in English) on the Bid Opening meeting on Anti-Corruption Commission's' Conference Hall on 04th October 2020, with the following documents;

- Cover Letter
- Detailed Curriculum Vitae(s)
- Reference Letter(s) – minimum 03 (from similar consultancies undertaken)
- Technical Proposal (submit in separately sealed and closed envelope)
- Financial proposal (submit in separately sealed and closed envelope)
- Tax clearance report (for firms) (within last 3 months)
- GST registration certificate copy (for those required to pay GST)
- Business registration certificate copy (for firms)

**The page numbers and total number of pages should be indicated on each page of the proposal.

15. Bid Opening

Technical Bid opening will be held on 04th October 2020 at the ACC. **Candidates shall obtain a minimum score of 50% from the total allocated for technical evaluation** to proceed for financial evaluations.

16. Evaluation Criteria

Technical Evaluation 70%	
Technical Proposal	20%
Experience	30%
Skills & Competencies	10 %
Qualification	10%
Financial Evaluation 30%	

Evaluation Criteria Detail			
#	Adequacy and the competence of key personnel proposed for the Project	Points	Score
Section 1. TECHNICAL EVALUATION 70%			
To qualify the candidate, must obtain a minimum of 50% out of the total allocated to this section.			
1	Technical Proposal 20%		
This section will be assessed based on the Technical Proposal submitted by the candidate.			
1.1	Addressing Requirement (05%) Addressing Scope and Deliverables (05%)	10%	
1.2	Methodology	10%	
2	Experience 30%		
This section will be assessed based on submitted documents that indicate experience.			
2.1	Anti-corruption work experience (05 %) Strategy, policy development, or related area work experience (05%) Experience in conduction of workshops, seminar and other consultative processes (05%)	15%	

2.2	Experience in Leading similar Projects (05%) Experience in undertaking anti-corruption research (05%) Experience in working with government and other stakeholder organizations (05%)	15%	
3	Skills & Competencies 10%		
This section will be assessed based on experience that indicate skills and competencies			
3.1	Quality of work based on produced in English and Dhivehi	02%	
3.2	Project management skills	02%	
3.3	Ability to work with diverse stakeholder groups	02%	
3.4	Research skills	02%	
3.5	Understanding and previous work in governance and other related areas	02%	
1.4	Qualification 10%		
This section will be assessed based on academic qualifications			
	Relevant Undergraduate degree (05%) Relevant Postgraduate degree (05 %)	10%	
Section 2. FINANCIAL EVALUATION			
2.1	Financial Proposal 30%		
This section will be assessed based on the Financial Proposal submitted by the Candidate.			
2.3.1	Consultancy Fee/Cost	30%	
	TOTAL		100%